

WIGTON BURIAL JOINT COMMITTEE
Wigton Cemetery, Station Hill, Wigton, Cumbria CA7 9BN
Email address: wigtoncemetery@gmail.com

16th November 2021

Dear Councillor

You are summoned to attend a meeting of the Wigton Burial Joint Committee on **Wednesday 24th of November 2021 at 7-00 pm** in The Vestry, Wigton Cemetery.

Agenda

1. **Apologies for absence**
To receive and accept apologies for absence
2. **Minutes of the last meeting of the Joint Committee**
To receive and agree the minutes of the meeting held on 29th September 2021.
3. **Declarations of Interest/Dispensations**
Members are invited to declare "Disclosable Pecuniary Interests" and "Other Registerable Interests" and refer to "Dispensations" relating to any item on the agenda.
4. **Exclusion of the Press and the Public**
To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
5. **Public Participation and Correspondence**
To receive correspondence and representations from members of the public. Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Committee unless invited to do so by the Chair.
6. **Finance Matters**
To receive accounts to date and agree invoices to pay.
7. **Allerdale Borough Council**
Update of agreement with Allerdale Borough Council.

8. **Approval of invoices and budget**
Request from Alison Dodd regarding the submission of invoices.
9. **Ground Maintenance Contract**
To discuss the updates to the contract and maintenance for Autumn/Winter and revision for Summer schedule.
10. **Rented House**
Update on house, including any maintenance. Also, an update on the tenancy arrangement.
11. **Sunken Graves**
Problems with numerous graves sinking.
12. **Historical Graves**
To set a budget for the sinking of historical graves.
13. **Signage**
To look at having the cemetery signage standardised.
14. **Paths and Access**
Looking at making a contingency fund for paths and access in the cemetery.
14. **Clerk's Salary**
Following a discussion with Alison Dodd about travel expenses.
15. **Clerk's Report**
An update on how things are going and what the Clerk has been dealing with.
16. **Chair and Member Reports**
Any reports from any members of the committee?
16. **Date of next meeting**
Last week of February?