**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**TUESDAY 18th JULY 2017 AT 6.30PM**

**PRESENT**

Councillors Keaveney, Pitcher & Stabler.

**IN ATTENDANCE**

M Huntington, I Scott and D Graham

**FES/1/2017 ELECT A CHAIR**

Cllr Stabler proposed Cllr Keaveney, with Cllr Pitcher seconding. Cllr Keaveney was duly elected chair of the committee

Cllr Stabler was duly elected as Vice Chair

**FES/2/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

B Campbell, J Hollick and R Mattinson

**FES/3/2017 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 9th MAY 2017**

Minutes approved & signed.

**FES/4/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/5/2017 SPRING FLING REVIEW**

Over 500 visitors to both exhibitions

Derwent Quilters were happy to display in Market Hall and would like to repeat next year

Chamber of Trade Happy Gardener went very well

Wiza Words Exhibition – Really good but disappointed with schools participation. They will be repeating the competition again next year but will incorporate adults as well. The exhibitions will be themed around WW1

It was decided to try and get schools more involved earlier in the year as exhibition coincides with exams etc.

**FES/6/2017 UPDATE ON WIGTON CARNIVAL**

Festivals will be looking at budget for next year and how they can maybe help the Carnival.

D Graham reported it had been a very good day. New dog show was good, field very busy and no reports from Police

The carnival will take place on the 4th Saturday of June in 2018 and again will be themed around WW1

**FES/7/2017 christmas lights events**

New bolts and wires are up on High Street and King Street. New icicle lights have been ordered.

Blue lights (if working) will be used on trees on Water Street.

Chamber of Trade to ask businesses to light up their shops again this year.

Lights Day Event –

Produce market on High Street, Festivals Group to take charge of Charity Stalls once they know how many produce stalls there will be.

Panto at Theatre will be Camelot this year

Santa’s Grotto – Youth Station

Elf Parade and Sambandits (Ask SH to confirm with school)

Stage – tbc with Jonathan Higgins

Fire Juggler, Caricaturist, Face Painter and Professor Pumpernickel

There will be no animal attraction this year and we have had to cut budget on stage acts.

The group discussed asking ABC to help underpin and develop our three major annual events in the town. Cllr Pitcher tasked with talking to ABC.

Date of next meeting 3rd October 2017

Meeting Closed 7.15pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**TUESDAY 10th OCTOBER 2017 AT 6.30PM**

**PRESENT**

Councillors Keaveney, Pitcher, Hodson & Bryceson

**IN ATTENDANCE**

M Huntington, I Scott and D Graham

**FES/8/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllrs Stabler and Lynch. B Campbell, J Hollick and J Lancaster

**FES/9/2017 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 18TH JULY 2017**

Minutes approved & signed.

**FES/10/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/11/2017 christmas lights events**

Electricity Northwest to try their best to get the newly installed box switched on for 3rd December.

Summary of the day:

Outdoor Produce Market

Stage – Acts

Christmas Parade

Santa’s Grotto – Youth Station

Face Painters and Caricaturist

Indoor Craft Market

Carol Singing

Street Entertainment

Committee need to organise flyer. Any items to be included need to be with the office by 31st October.

Letter for businesses to be done by office and handed to Mary Huntington for distribution.

Town Council Staff will organise Road Closure

The Committee asked Dennis Graham to ask if the ‘Old Christmas Lights Team’ would switch on this year’s lights in recognition of their hard work over the years.

Items for next meeting

Christmas Lights Switch On

WW1

Spring Fling

Wigton Carnival

Date of next meeting 14th November 2017

Meeting Closed 7.10pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**TUESDAY 14th NOVEMBER 2017 AT 6.30PM**

**PRESENT**

Councillors Keaveney, Pitcher, Hodson & Stabler

**IN ATTENDANCE**

M Huntington, B Campbell and D Graham

**FES/12/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllr Lynch.

C Jenson, I Scott and J Lancaster

**FES/13/2017 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 10TH OCTOBER 2017**

Minutes approved & signed.

**FES/14/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/15/2017 christmas lights 2017**

Update –

Dennis Graham reported that the Old Lights Team do not wish to switch on the lights at this year’s event.

The Clerk reported that Brampton Sustainable will be putting on our Street Market not Kendal Farmers Market.

D Graham asked if the Samba Band could have a donation this year. Cllr Stabler commented that they could complete a grant form from the TC.

Cllr Stabler to discuss with David Knipe the issues around the market.

Cllr Keaveney to discuss with Abbey Electrical a timetable for the Christmas trees.

Cllr Hodson reported that Carlisle Rotary had a Santa’s sleigh for hire. Members agreed that this could be a good idea for next year’s event.

Unfortunately the electric point on Water St will not be connected this year for lighting up the trees.

**FES/16/2017 2018 EVENTS**

Spring Fling 2018 – Brian Campbell reported that this will be going ahead along with the Windows week.

Wiza Words will run alongside this event.

Creative writing group are looking at having a dialect competition.

WW1 – Cllr Hodson reported there was a small group set up to look at planting the town red next year along with other ideas. Cllr Keaveney asked that the group liaise with the TC as they have already discussed a colour theme for plants in the town.

Carnival – Floats WW1 theme

Flags and flagpoles to be put up in town.

Decorate windows for the week.

Clerk to check with schools/British Legion if they are holding any events throughout the year.

NADT are holding an exhibition called ‘To stay and serve’. Exhibition will run in November and there will also be a documentary film. More information to follow.

Date of next meeting 16th January 2018 2017 at 6.00pm

Meeting Closed 7.20pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**TUESDAY 16th JANUARY 2018 AT 6.00PM**

**PRESENT**

Councillors Keaveney, Bryceson, Lynch Pitcher & Stabler

**IN ATTENDANCE**

M Huntington, B Warren and Judith Reay (Royal British Legion)

**FES/17/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllr Hodson

C Jenson, I Scott, S Williams, D Graham and J Lancaster

**FES/18/2017 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 14TH NOVEMBER 2017**

Minutes approved & signed.

**FES/19/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/20/2017 2018 events**

The chair invited Brian Warren and Judith Reay to discuss events from the Royal British Legion. Remembrance Service on 11/11. Brian would like it to be at 10.30am. He has wrote to G Ravalde at St Mary’s Church and is awaiting a reply. Carlisle Branch of the Legion is holding an event in the afternoon.

Cllr Lynch reported that they are trying to get all church bells to ring nationwide at 11.00am.

Brian Warren discussed raising the profile this year by having event poppies put on lampposts in the town if ABC and CCC are happy for this to happen. Possibility of putting crosses on land at Water Street.

Cllr Lynch asked that a representation from the schools be officially invited to the Church Service and also staff from the factory etc.

Judith reported that the national launch of the Poppy Appeal is 25th/26th October this year. Looking at children possibly painting poppies on stones.

Cllr Keaveney reported that they are hoping to have a WW1 theme for floats this year at the Carnival. Also windows week to have a WW1 theme and possibly look at putting flags up on shop fronts. NADT are holding an exhibition from 10th November to 18th November and also producing a film.

Wiza Words will hold a military exhibition.

The Clerk was asked to send a letter to G Ravalde in support of a morning remembrance service.

Invite Brain to next meeting.

Brian and Judith left the meeting.

**FES/21/2017 CHRISTMAS LIGHTS 2017**

Review of Lights

The Clerk informed members that the cross street lights would not be going back up after the incident on High Street. We will be looking at selling them and or replacing them for lights on the fountain, the church and Water Street.

Cllr Lynch asked that we get permission in writing form all shop owners in future.

Cllr Stabler has contact with Brampton Sustainable Market who would be happy to run a market for us this year. The Clerk asked to check with Carlisle CC on dates for their December Market.

Cllr Keaveney thanked the volunteers for their help on the day. Clerk to send letter of thanks to Isobel Scott.

Cllr Lynch had comments from public on the day that it was too long. Would be better to start day at 12.00pm not 10.00am.

Comments regarding Fun Fair – Volunteers do not want to deal with Taylor’s. Members suggest that they go on to the car park. Clerk to write to Taylor’s and let them know that due to health and safety concerns they can no longer go on to High Street. We would support their application to ABC for using the car park.

Date of next meeting – tbc

Meeting Closed 7.05pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**TUESDAY 13th MARCH 2018 AT 6.00PM**

**PRESENT**

Councillors Keaveney, Bryceson, Lynch, Hodson, Pitcher & Stabler

**IN ATTENDANCE**

M Huntington, D Graham, C Jenson and B Campbell

**FES/22/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

I Scott

**FES/23/2017 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 16TH JANUARY 2018**

Minutes approved & signed.

**FES/24/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/25/2017 UPDATE ON WW1 THEMED EVENTS**

Remembrance Service to go ahead at St Mary’s Church on Sunday 11th Nov at 10.30am

Screening of film in Wigton Market Hall

Carnival – WW1 themed events

No update from last meeting on Exhibition and film

John Peel Theatre hoping to put on ‘The Last Post’ - will keep us updated (End of Nov)

**FES/26/2017 CHRISTMAS EVENT 2018**

CS has no update of Carlisle Market so will not set a date until then. Either 25/11 or 2/12. New times of 12.00pm to 5.00pm for stalls

Update on Lights – New lights secured for Fountain, trees on Water Street and St Marys Tree

Letter sent to Taylors Fun Fair – Awaiting letter from them, then will invite to a meeting.

**FES/27/2017 SPRING FLING/WIZA WORDS EVENT 2018**

Exhibition/Windows week – 26th May to 3rd June

Agreed to have One leaflet from May to November. All info to be in to office by 16th April

John Peel Theatre – The Tempist 16th to 18th May (Possibly matinee on 19th)

Wigton Choral Society – 22nd May Methodist Church

Clerk to ask if the Happy Gardener Event to take place.

Date of next meeting – tbc

Meeting Closed 6.35pm

**WIGTON TOWN COUNCIL**

**A MEETING OF THE FESTIVALS COMMITTEE WAS HELD ON**

**WEDNESDAY 2ND MAY 2018 AT 6.00PM**

**PRESENT**

Councillors Keaveney, Huntington & Stabler

**IN ATTENDANCE**

D Graham and B Campbell

**FES/28/2017 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllrs Pitcher, Bryceson and Lynch

S Williams, C Jenson and J Lancaster

Absent – Cllr Hodson

**FES/29/2017 APPROVE THE MINUTES OF THE FESTIVALS COMMITTEE HELD ON 13TH MARCH 2018**

Minutes approved & signed.

**FES/30/2017 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**FES/31/2017 SPRING FLING / WIZA WORDS 2018**

Wiza Words – Confirmed a dialect competition on Saturday afternoon. Small exhibition of WW1 memorabilia

Spring Fling – Boards to be put up Thursday pm / Friday am

SK to confirm date for Wiza Words to empty hall.

**FES/32/2017 UPDATE ON WW1 THEMED EVENTS**

No update from British Legion to date

To stay and serve – research finished, began filming which will continue into June. Exhibition and film will begin 10th November 2018

**FES/33/2017 CHRISTMAS EVENT 2018**

The clerk reported that that Carlisle Market will run 28th Nov to 2nd Dec.

Christmas Lights Event confirmed for Sunday 25th November with a market on High Street.

Clerk to contact GLL to confirm stage.

CS confirmed face painter booked

Prof Pumpernickel and street entertainment to book

Craft Market – booked

Wigton Youth Station – Grotto confirmed

S Williams to liaise with Sambandits with regard to opening of grotto.

Clerk to check with ABC Town Centre Manager with regard to securing use of car park for the weekend.

Look in to corporate sponsorship for main stage.

Members agreed on posters for this year’s lights switch on rather than a leaflet.

Date of next meeting – Wednesday 6th June at 6.00pm

Meeting Closed 6.45pm