**WIGTON TOWN COUNCIL**

**A MEETING OF THE PARKS AND FOOTPATHS COMMITTEE WAS HELD ON**

**WEDNESDAY 23rd MAY 2018 AT 1.15PM**

**PRESENT**  Councillors Clark, Stafford, & Cowell

**F&P/1/2018 TO ELECT A CHAIR**

Cllr Clark was duly elected as Chair

**F&P/2/2018 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllrs Lynch & Williams

**F&P/3/2018 APPROVE THE MINUTES OF THE FOOTPATHS AND PARKS COMMITTEE HELD ON 24th JANUARY 2018**

Minutes approved

**F&P/4/2018 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**F&P/5/2018 ALLOTMENTS**

5.1 Inspection day set for Wednesday, 20th June 10.30am

5.2 With regard to fencing/wind break for the open sites, councillors to meet with the Parks Supervisor 10am on Wednesday, 20th June 10.00am

5.3 It was agreed to plant the fenced off area with flowering cherry trees and Rowans – work to take place in the autumn.

**F&P/6/2018 PHOENIX PARK**

Councillors to meet on site with the Parks Supervisor on 4th July, 10.30 to discuss potential improvements.

**F&P/ 7/2018 FIELD ADJOINING BARTON LAWS**

This item has been deferred to the next committee meeting while councillors look at the site

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**F&P/8/2018 BARTON LAWS – WIGTON LURE CLUB**

Councillors considered a request to reduce charges for the club. It was agreed that the fees stay the same for this year as set by the finance committee and that the clerk forward a grant form to the club.

Meeting Closed – 2.15pm

Date of Next Meeting – TBA

**WIGTON TOWN COUNCIL**

**A MEETING OF THE PARKS AND FOOTPATHS COMMITTEE WAS HELD ON**

**THURSDAY 1ST NOVEMBER 2018 AT 10.30AM**

**PRESENT**  Councillors Clark, Stafford, Whitham, Williams & Cowell

In attendance - Parks Supervisor S Farish

**F&P/9/2018 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllr Lynch

**F&P/10/2018 APPROVE THE MINUTES OF THE FOOTPATHS AND PARKS COMMITTEE HELD ON 23rd MAY 2018**

Minutes approved

**F&P/11/2018 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**F&P/12/2018 ALLOTMENTS**

12.1 To discuss fencing/windbreaks for Longthwaite Road Open Allotment site

Councillors agreed to split 2 empty ones and fence as finances allow in 2019/20. Parks staff to undertake the work. Cllrs agreed to cut back branches from the large trees overhanging the new allotment site.

12.2 To consider WCT offer regarding allotments at Harry Scott Way

Councillors deferred the matter pending a group visit on 8th November, arranged for 10.30am

Councillors asked the Clerk to arrange the Allotment Winner presentations for 10am on 8th November.

**F&P/13/2018 PHOENIX PARK**

Councillors discussed potential improvements, and decided on an annual clean up at the side of path leading from the allotments (S Farish explained debris from the old tip works up to the surface). Potentially Community Pay Back scheme could assist.

S Farish to compile list of areas already done by the staff. Councillors to compile “wish list”

**F&P/14/2018 FIELD ADJOINING BARTON LAWS**

Councillors agreed that willow be planted by the Cycle Track, S Farish to undertake the work.

**F&P/15/2018 SPEET GILL WOODLAND**

Councillors were made aware of the recent storm damage, and concerns raised by some residents of Scholars Green in relation to the height of the poplars in particular. The forestry commission had made recommendations and several contractors were looking/to look at the works for quotes. Councillors agreed to fell half the poplars and pollard the remainder, as well as making safe other damage caused.

The clerk is to check the boundary to ensure all works undertaken will be on Council owned land, check any Section 106 agreements in relation to Scholars Green, and check our insurance cover

**F&P/16/2018 AREAS OF IMPROVEMENT**

Councillors discussed potential areas in the town for improvement, but in the meantime the Parks Supervisor is to detail additional areas they already work on

Meeting Closed – 11.55am

Date of Next Meeting – TBA

**WIGTON TOWN COUNCIL**

**A MEETING OF THE PARKS AND FOOTPATHS COMMITTEE WAS HELD ON**

**THURSDAY 21ST FEBRUARY 2019 AT 2PM**

**PRESENT**  Councillors Clark, Stafford & Cowell

Prior to the meeting, Councillors presented Ryan Cowie with a leaving gift and thanked him for his service to Wigton Town Council and wished him well in his new role. Ryan thanked the Council for the opportunity, having joined some years ago as an apprentice.

**F&P/17/2018 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE**

Cllrs Lynch, Witham & Williams

**F&P/18/2018 APPROVE THE MINUTES OF THE FOOTPATHS AND PARKS COMMITTEE HELD ON 1st NOVEMBER 2019**

Minutes approved

**F&P/19/2018 DECLARATIONS OF INTEREST/DISPENSATIONS**

None

**F&P/20/2018 ALLOTMENTS**

**20.1** To set inspection dates for the year – RESOLVED, Inspections to take place on Wednesday 27th March at 1.30pm, Wednesday 29th May at 1.30pm and Wednesday 31st July at 1.30pm. Judging to take place on 31st July..

**20.2** To discuss new site vacancy levels. Councillors RESOLVED to have the Parks Staff prepare and put up a windbreak on one allotment to determine if letting would be easier when the ground is prepared. If so, then Parks Staff to move onto the next allotment and repeat. The parks supervisor to be asked to assess the planting of a hedge at the bottom of the site. It was suggested that they be advertised on the website and facebook page and perhaps consider in the future a welcome pack for the new build houses where the availability of allotments can be mentioned.

**F&P/21/2018 TO CONSIDER FOOD SAFETY AND HYGIENE REPORT FOR THE BOWER**

It was RESOLVED to comply with the report and have a water heater installed. Councillors are to inspect the Bower on Wednesday 13th March at 1.30pm. The Parks supervisor is to be requested to complete a schedule of works done, time and materials for the coming season.

Meeting Closed 2.30pm