**WIGTON TOWN COUNCIL**

Town Clerk: Emma Ireton

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26 June 2024

Dear Councillors and Committee Members,

You are summoned to attend a meeting of the Events Committee on **Wednesday 3rd July at** **6:00pm** at **Barton Laws.**

Please let me know if you are unable to attend.

Yours sincerely,

S. Cooper

Sophie Cooper

Assistant Clerk to the Council

Agenda

1. **Apologies for Absence**

To receive and accept apologies for absence.

1. **Minutes of the events meetings**

To receive and agree the minutes of the events meeting held on 14th May 2024 – **to follow.**

1. **Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

1. **Exclusion of the Press and the Public**

To consider whether any items on the Agenda should be considered without the presence of the Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

1. **Public Participation**

To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

1. **Review Christmas Light Contract**

To review and decide on the Christmas Light Contract

1. **September Event**

To discuss and plan activities

 **8**. **Fundraising and Donations**

To discuss and agree on how the Town Council will gain donations for events and what fundraising can be done.

1. **Terms of Reference**

To review the draft terms of reference