**WIGTON TOWN COUNCIL**

Town Clerk: Emma Ireton

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18 June 2024

Dear Councillor

You are summoned to attend an extraordinary meeting of the Full Council on **Thursday 27th June 2024 at 6.00pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton

Clerk to the Council

**Agenda**

1. **Apologies for Absence**

To receive and accept apologies for absence

1. **Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable

Interests” and refer to “Dispensations” relating to any item on the agenda.

1. **Exclusion of the Press and the Public**

To consider whether any items on the Agenda should be considered without the presence of the

Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

1. **Public Participation**

5.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

1. **End of year accounts**

To approve the following:

 - Finance and Governance – Internal Audit (Page 3 of the AGAR)

 - External Audit – Annual Governance and Accountability Return (Page 4 and 5 of the AGAR)

 - RFO and Chairman to sign the accounting statements above

 - To submit the AGAR for the year end 31st March 2024 to the External Auditor and for the prescribed period for public examination to commence from 28th June 2024 - 9th July 2024

 - Financial management risk assessment 2024 updates

 - Appointment of internal auditor for 2024/2025

1. **Financial Regulations**

To approve and adopt changes for Wigton Town Council