

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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31 May 2024

Dear Councillor

You are summoned to attend a meeting of the Parks, Open Spaces and allotments committee on **Tuesday 11th June 2024 at 6.00pm** at **Market Hall, Wigton** for the purpose of transacting the following business. Please let me know if you are unable to attend.

Yours sincerely

S.Cooper

Sophie Cooper
Assistant Clerk to the Council

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Elect a Chairman

To elect a chairman for the 2024/2025 period

3. Minutes of previous POA meetings

To receive and agree the minutes of POA held on the 27TH March 2024 – **See attached**

4. Declarations of Interest/Dispensations

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

5. Exclusion of the Press and the Public

To consider whether any items on the Agenda should be considered without the presence of the Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

6. Public Participation

5.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for

public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

7. Terms of Reference

Review Terms of Reference for FC to agree – **draft copy attached**

8. Meeting Dates

Decide on meeting dates for the year.

9. Budgets

To review budgets and allocate spending over the 2024/2025 term.

10. Allotments

To provide an update and discuss ongoing issues.

11. Parks

To discuss issues and share updates regarding Phoenix Park.

To discuss actions related to the pond.

To discuss issues and share updates regarding Throstle Park

To discuss issues and share updates regarding Wigton Park including Dalton Shelter and Party in the Park.

To discuss ongoing issues related to ASB and decide on a plan.

12. Long term plan

To discuss the plan and updates.

13. Date of next meeting: TBC