

# Wigton Burial Joint Committee

WBJC Clerk: Emma Ireton

Wigton Cemetery, Station Hill, Wigton, Cumbria CA7 9BN

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24 July 2024

Dear Councillor

You are summoned to attend a meeting of the Wigton Burial Joint Committee on **Wednesday 31<sup>st</sup> July 2024 at 7:00 pm** in the Vestry, Wigton Cemetery.

Please let me know if you are unable to attend.

Yours sincerely

*E. Ireton*

Emma Ireton

Clerk to the Council/WBJC

## **Agenda**

### **1. Apologies for Absence**

To receive and accept apologies for absence

### **2. Minutes of the meetings of the WBJC Meeting**

To receive and agree the minutes of the meeting held on the 15<sup>th</sup> May 2024 –

**See attached**

To receive and agree the minutes of the meeting held on the 19<sup>th</sup> June 2024 -

**See attached**

### **3. Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable

Interests” and refer to “Dispensations” relating to any item on the agenda.

### **4. Exclusion of the Press and the Public**

To consider whether any items on the Agenda should be considered without the presence of the

Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

**ITEM 11 is exempt from the press and public and will be discussed in a confidential section.**

## **5. Public Participation**

To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

## **6. Actions**

To review the actions from the previous meetings

## **7. Finance Matters**

7.1 To review Q1 accounts

7.2 To discuss access to bank accounts and letter of complaint

7.3 To review and discuss the transfer of money to the savings account

7.4 To review Wigton Town Council's proposed financial regulations and make amendments appropriate to the WBJC

## **8. Cemetery Estate**

8.1 To receive updates on the cemetery house

8.2 To discuss paths, clean-up, removal of slag heap and gardening issues

## **9. Entrance Improvements**

To receive an update and decide on next steps

## **10. Headstone repairs**

To receive an update from Cllr Girvan

## **11. WBJC Regulations and Procedures**

To discuss any breaches of regulations or procedures

**DATE of next meeting: TBC**