

WIGTON TOWN COUNCIL
A MEETING OF THE EVENTS COMMITTEE WAS
HELD ON MONDAY 3rd APRIL 2023 AT 6:00 PM

PRESENT

Councillors Scott, Armstrong, Ferriby and Hodson.
 C Meszaros, S, Collier.

Clerk: E. Ireton

EVE/01/2023 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE

Cllr Crouch

EVE/02/2023 DECLARATIONS OF INTEREST/DISPENSATIONS

None

EVE/03/2023 EXCLUSION OF PRESS AND PUBLIC

None

EVE/04/2023 ACTIONS FROM PREVIOUS MEETING

Actions	Person responsible	Outcome	Complete
Taste of Wigton 22nd April 2023			
EI to confirm market times with	EI	10-5	Y
DF regarding parking.	DF	DF contacted Nelson School	Y
To confirm if there will be free parking in Water Street car park	AR	Free parking declined but the CA (Cumberland Authority) may offer free parking at alternative times if requested.	Y
Create a rota of volunteers for the town council stall.	EI	Sent via email	Y
MA to prepare a board that photographs and information can be pinned to.	MA		Y
EI to prepare a questionnaire for the public to complete.	EI		Y
SH to ensure there are enough trail leaflets available.	SH	Plenty of trail leaflets but not many for the cemetery.	Y

Coronation Event 6th May 2023	Person responsible	Outcome	Complete
EI to check with SF if there are Union Jack flags which will hang where the Christmas trees hang.	EI	Yes there are plenty of flags	Y
Buy 30 Union Jack flags if needed.	EI	Not required	Y
EI/AR to plan for the flags to be hung. (Flags are to be left for the RBL Centenary)	EI	Stephen has been asked to hang the flags the week before the event	
EI to ask local primary schools if they would like to create a poster for the event.	EI	Not enough time before half term to arrange.	N
EI/AR to plan how to decorate Barton Laws and keep within the budget.	EI		N
EI/AR to contact and book the Town Crier	EI	Made contact and booked	Y
E/AR to contact and book the piper.	EI	Made contact and booked	Y
DF to arrange a small choir to sing the National Anthem.	DF		Y
DF to arrange a small choir. SH to contact The Nelson Thomlinson School regarding a drummer.	DF/SH	It was decided to not have a drummer	Y

EVE /05/2023 EVENTS

4.1 TO ENSURE ALL ACTIONS FROM 27TH MARCH HAVE BEEN COMPLETED AND TO CREATE FURTHER ACTIONS FOR THE CORONATION EVENT IF REQUIRED

Before the committee discussed the Coronation event there were a few actions to review regarding the Taste of Wigton Event being held on the 22nd April 2023. Cllr Armstrong noted that a table would be required from Barton Laws and Cllr Scott asked for a Town Council responsibilities leaflet to be prepared which would be

added to the board/display. AC should also be contacted to ask for posters and advertising materials, these should then be sent to Wigton Newsletter to be shared.

The committee discussed further **ACTIONS** regarding the Coronation event which included:

- Stephen Farish should be asked to put up the Union Jack flags and to notify the clerk if any needed replaced.
- Cllr Hodson would be responsible for decorating the Fountain.
- Snacks and drinks are to be bought to be sold at Barton Laws.
- The Town Crier needs to be provided with a speech which Cllr Ferriby agreed to write.

4.2 DECIDE WHEN TO START PLANNING FOR THE VICTORIAN PLAY DAY IN THE PARK

The name of the event was questioned as 100 years ago was not in the Victorian era, a possible new name was the 'Centenary Event' although this will be considered at the next meeting.

It was decided that the next meeting to start on the preparations would be after the 10th May full council meeting after new committees were agreed. It was agreed that the date of the event, Saturday 2nd September would remain therefore Cllr Scott could go ahead and book local acts for this and the Christmas lights event on the 26th November 2023.

Meeting closed at 6:54pm

Date of next meeting: TBC