

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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17 January 2025

Dear Councillor

You are summoned to attend a meeting of the Parks, Open Spaces and Allotments committee on **Thursday 23rd January 2025 at 6.00pm** at **Market Hall, Wigton** for the purpose of transacting the following business. Please let me know if you are **unable** to attend.

Yours sincerely

S. Cooper

Sophie Cooper
Assistant Clerk to the Council

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of previous POA meeting

To receive and agree the minutes of POA held on the 26th of September 2024 – **see attached**

3. Declarations of Interest/Dispensations

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

4. Exclusion of the Press and the Public

To consider whether any items on the Agenda should be considered without the presence of the Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

5. Public Participation

5.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6. Terms of Reference

Review Terms of Reference for FC to agree – **draft copy attached**

7. Allotments

7.1 To receive an update

7.2 To agree on the usage of plots 51 and 56 at the Longthwaite site

7.3 To decide on allotment inspection dates

8. Parks

8.1 To discuss issues and share updates regarding Wigton Park

8.2 To discuss solutions regarding the fence at East End Park

8.3 To discuss installing a bench in Phoenix Park

9. Plans

8.1 To provide and receive ideas for a short-term plan

8.2 To provide and receive ideas for a medium-term plan

8.3 To provide and receive ideas for a long-term plan

10. Date of next meeting: 1st May 2025