

Wigton Burial Joint Committee

WBJC Clerk: Emma Ireton

Wigton Cemetery, Station Hill, Wigton, Cumbria CA7 9BN

Tel: 016973 44106

Email: clerk@wigtontowncouncil.org.uk

www.wigtontown.com

13 March 2025

Dear Councillor

You are summoned to attend a meeting of the Wigton Burial Joint Committee on **Wednesday 19th March 2025 at 7:00 pm** in the Vestry, Wigton Cemetery.

Please let me know if you are unable to attend.

Yours sincerely

E. Ireton

Emma Ireton

Clerk to the Council/WBJC

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the WBJC Meeting

To approve the minutes of the meeting held on the 22nd January 2025 – **see attached**

3. Declarations of Interest/Dispensations

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable

Interests” and refer to “Dispensations” relating to any item on the agenda.

4. Exclusion of the Press and the Public

To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

5. Public Participation

To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6. Finance Matters

- 6.1 To discuss amending the 2025/2026 budget to allow for a contingency reserve.
- 6.2 To discuss the cemetery fees and consider future fees.
- 6.3 To approve installing a cement apron around the septic tank pump

7. Headstone and Cenotaph repairs – Cllr Girvan

To receive an update.

8. Screening

To consider what options are available to provide some privacy at the back of cemetery house and decide on next steps

9. CCTV

To receive an update regarding the CCTV

10. Collection of dead flowers/debris

To discuss the removal of dead flowers and debris

11. Signage

To consider what new signage is required

12. Service Level Agreement – Tivoli

To discuss updates regarding the agreement

12. Cemetery Estate

To discuss matters related to cemetery house

DATE of next meeting: TBC