**WIGTON TOWN COUNCIL**

Town Clerk: Emma Ireton

Community Offices, Church Street, Wigton. CA7 9AA

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2 April 2025

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 9th April 2025 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton

Clerk to the Council

**Agenda**

1. **Apologies for Absence**

To receive and accept apologies for absence

1. **Minutes of the meetings of the Town Council Meetings**

To receive and agree the minutes of the Full Council meeting held on the 12th March 2025

1. **Matters arising from the minutes**

To review actions from minutes (Appendix 1)

1. **Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

1. **Exclusion of the Press and the Public**

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

1. **Public Participation**

6.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

* 1. To receive reports from Cumberland Authority members in attendance

1. **Financial Matters**

**7.1** To receive and authorise Payments and Bank Reconciliation for March 2025

**7.2** To discuss the Wigton Park Bowling Club paying for new windows and doors upfront and receiving a refund from the town council in 2026/2027 – **quotes attached**

**7.3** To discuss and vote on giving St Mary’s Church a donation towards their windows.

**8. Grounds Maintenance Report**

To receive a report from the supervisor – **To follow**

**9**. **Cemetery Update – Cllr Clark**

To receive an update on cemetery matters

**10. Civic Protocol**

To discuss updates to the civic protocol around the civic chain.

**11. Meeting Date**

To discuss and vote on the request to change the full council and annual town council meeting from the 14th May to an alternative date.

**12. Town Mayor’s Engagements**

**13. Clerk’s Report**

**14. Member Reports**

12.1 To receive reports from Councillors who have attended meetings or engagements

12.2 To consider future agenda items

**15. Date of next meeting: TBC**

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| --- | --- | --- | --- | --- |
| Action | Responsibility | Completion Date | Complete | Comments |
| Copy of toilet agreement | EI | 30th March 2025 |  | Need to look for paper copy in office as there is no electronic versions available. |
| Get quotes for park drainage | EI/SC | 30th May 2025 |  | Ongoing |
| Price up generator | EI/SC | 30th May 2025 |  | Ongoing |
| Develop a new town plan | All | 30th September 2025 |  |  |
| Purchase more dog faeces bins for Phoenix Park | EI/SC | 30th April 2025 |  |  |
| Research alternatives to purchasing a scarifier for the Bowling Club. | EI/SC | 30th April 2025 |  | Spoke with several clubs, Carlisle happy to loan an alternative for free. Also priced up an alternative for £1559 + VAT |
| Leaflets | EI/SC | 30th June 2025 |  |  |